



CALL FOR NOMINATIONS Annual UCAN Outstanding Advising Awards

UCAN is celebrating excellence in advising!!

Please review the attached list of awards, and consider which of your colleagues or colleague departments, are deserving of one of the UCAN Outstanding Service Awards.

1. **Academic Advising-Primary Role** — Individuals whose primary role at the institution is the direct delivery of advising services to students and who have served in this role for a period of three or more years.
 - a. *Individual Award Eligibility:* Any individual serving as an academic advisor for at least three years and employed by the University of North Texas may be nominated. Nominee must also be an active member of UCAN. NACADA membership is not required.
 2. **Outstanding New Advisor Award** - Individuals whose primary role at the institution is the direct delivery of advising services to students and who have served in this role for three years or less. The Outstanding New Advisor Award is presented to individuals who have demonstrated qualities associated with outstanding academic advising of students and who have served as an advisor for a period of three (3) or fewer years. Certificates of Merit may be awarded to other nominees.
 - a. *Individual Award Eligibility:* Any individual serving as an academic advisor for a period of 1-3 years may be nominated. Nominee must also be an active member of UCAN. NACADA membership is not required.
 3. **Faculty Academic Advising** — Individuals whose primary responsibility is teaching and who spend a portion of their time providing academic advising services to students.
 - a. *Individual Award Eligibility:* Any individual serving as a faculty academic advisor at UNT may be nominated. UCAN and NACADA membership are not required.
 4. **Academic Advising Administrator** — Individuals who may provide direct academic advising services but whose primary responsibility is as an administrator or director of an academic advising program.
 - a. *Individual Award Eligibility:* Nominees for the Outstanding Advising Administrator Awards must have served as an advising administrator for a minimum of three years. UCAN and NACADA membership are not required.
- **Submit completed nomination packets by 4:00 p.m. on Friday, May 20, 2016 to Philip Aguinaga via email with documents attached (philip.aguinaga@unt.edu).**
 - A committee will be asked to review nominations and select award winner. If your nominee is selected, additional information/paper work may be required for submission for regional and national awards.
 - There is no limit on number of nominations from any person, office, or group. Please note that employees can be nominated for more than one award but can only be selected for one award.

Evaluation Criteria

The Selection Committee will evaluate nominations on the evidence of qualities and practices that distinguish the nominee as an outstanding academic advisor, faculty advisor, or advising administrator. Such evidence may include:

- Strong interpersonal skills
- Availability to advisees, faculty, or staff
- Frequency of contact with advisees
- Appropriate referral activity
- Use and dissemination of appropriate information sources
- Evidence of student success rate, by advisor or department
- Caring, helpful attitude toward advisees, faculty, and staff
- Meeting advisees in informal settings
- Participation in and support of intrusive advising to build strong relationships with advisees
- Monitoring of student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Ability to engage in, promote, and support developmental advising
- Evidence of administering an academic advising program that supports NACADA's Core Values
- Evidence that the advising program reflects the standards of good practice in the CAS Standards and Guidelines for Academic Advising
- Participation in and support of advisor development programs
- Perception by colleagues of nominee's advising or advising administration skills
- Institutional recognition of nominee for outstanding advising or advising administration